

## OPT-OUT FORM TO PREVENT RELEASE OF STUDENT INFORMATION

Pursuant to federal law,<sup>1</sup> I request that student's directory information<sup>2</sup> NOT BE DISCLOSED without my prior permission, with the exception of (list specific directory information that may be disclosed):

\_\_\_\_\_.<sup>3</sup>

In addition, DO NOT DISCLOSE student's name, address and telephone number to the entities checked below without my prior permission:<sup>4</sup>

\_\_\_\_\_ military recruiters

\_\_\_\_\_ institutions of higher education

Student's Name: \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

This form should be given to the student's school principal's office. Parent/student should retain a copy.

<sup>1</sup> The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) and the No Child Left Behind Act of 2001, 20 U.S.C. § 7098(a).

<sup>2</sup> Directory information may include the following: the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

<sup>3</sup> Parents and students have the right to prevent disclosure of any or all directory information. Any directory information elected to be disclosed without prior permission is public information.

<sup>4</sup> Any information specifically listed as an exception may be released to military recruiters or institutions of higher education.